

# Lakeside & Haverthwaite Railway Risk Assessment Form

No. of Pages: 5

Date: 13 April 06

Safety Officer: M. Maher

Visitor Safety, Train Journey and Public Access Areas (Car Park, Platform, Public Toilets, Footbridge, Engine Shed)

Hazard	Effect of Hazard	Risk of Occurrence	Current Preventative Measures	Existing Control Evaluation
Dogs & Pets – danger to customers esp children -	LOW	LOW	Animals to be leashed at all times	Staff awareness
Unsupervised Children risk of injury	HIGH	LOW	Parents and responsible adults to maintain close supervision. Copy of visitor safety rules sent out in advance to visiting school parties	Staff awareness
Slips and falls general	HIGH	LOW	Staff to stop people running. Platform to be kept clean and all public areas including walkways in Engine Shed to be kept free of objects that might cause a trip or slip. Extra staff vigilance should be taken during special events (e.g Santa specials) when there is increased dangers because of overcrowding.	Staff training

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Slips, falls or other injury from maintenance work when viewing exhibits outside "Bottom Shed" (e.g. cuts from touching sharp edges, or fall after climbing on machinery)	HIGH	LOW	Staff warn visitors of potential dangers and request them to move before commencing any work that could affect on-lookers.	Staff awareness
Slips and falls on newly cleaned wet floors	HIGH	LOW	Warning Signs	Staff training
Slips and falls (Footbridge when wet)	HIGH	LOW	Steps to be inspected regularly. Any moss, algae or slippery material to be removed as soon as practicable.	Staff training
Slips and falls when boarding or disembarking from the train	HIGH	LOW	Platform area to be kept clear of any potential hazards. Elderly, infirm or disabled passengers to be given assistance by staff.	Staff training
Injury from leaning out of windows	MED	LOW	Staff to ask any customers to refrain from leaning out of the windows when the train is in motion. Signs	Staff training

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Injury from trips and falls when train is in motion	HIGH	LOW	Staff to ask customers to remain seated while the train is in motion. Signs	Staff training
Injury on track areas and from moving locomotives as a result of access from the car park or platform areas	HIGH	MED	Signage positioned in areas of access stating "No access for passengers and members of the public". Access to track between engine shed and dock is cordoned off.	Staff training Staff to be vigilant in stopping unauthorised access to the track
Injury to staff and visitors from moving vehicles in car park	HIGH	LOW	Staff wear high visibility jacket as supplied by Lakeside railway. Car park staff to be vigilant and warn members of the public who place themselves in danger.	Staff training to ensure correct clothing is worn and staff are aware of hazards
Infection from toilets	LOW	LOW	Toilet areas and floors to be cleaned and disinfected daily. Staff to check toilets have supplies of toilet tissue, soap for washing hands and towels for drying  Staff to report shortages of cleaning materials and ensure the toilets are checked regularly for cleanliness	Staff training Cleaning Schedule  Staff vigilance – checking rota
Fire	HIGH	LOW	No Smoking policy indoors staff awareness. No smoking signs	Staff training Staff vigilance

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Slips, falls and trips – platform area	HIGH	LOW	Platform is coated with a non slip coating and the edge of the platform is defined with a painted white line. Platforms used for passenger access to be inspected annually. Particular attention being paid to the platform edge copings and supporting walls. Any maintenance required should be carried out as soon as practicable. Any moss or slippery vegetation to be removed from the walking area.	Staff Training Annual Check
Injury arising from trespass / or unauthorised access to restricted areas of the railway	HIGH	LOW	PLATFORM AREAS Station staff must remain vigilant for passengers or public attempting to cross the line by means other than the footbridge. Any person seen walking in prohibited areas must be told immediately to return to the platform or other safe area,	Staff Training  Signage

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Injury arising from trespass / or unauthorised access to restricted areas of the railway	HIGH	LOW	OUTSIDE PLATFORM AREAS Train crews must be vigilant at all times for trespassers on or about the line. Any person seen trespassing should be warned that they are trespassing, asked to leave the area immediately, and told not to repeat the offence.	Staff Training  Signage